

UAC Learning Abroad Pre-Decision Application Packet

Summer 2017 Program Deadline- February 8, 2017

Student Name (printed) _____ UNID _____

Program Selection: Select your Learning Abroad Program from the options below by placing a checkmark in the appropriate box:

- Global Public Health in Ghana Global Public Health in India Global Public Health in Ghana & France
 Theatre Design in Asia Wilderness Medicine in the Alps

Part I: Pre-decision & Commitment Process

Process: In the pre-decision and commitment phases of your application, you must complete the following steps:

Pre-decision-

1. Attend Learning Abroad 101.
2. Write a personal statement.
3. Complete and email this Pre-decision Application Packet (including your personal statement) to whitney.graves@utah.edu & randy.mccrillis@utah.edu BY FEBRUARY 8TH.
4. Make the [initial payment](#) BY FEBRUARY 8TH.

Commitment-

1. After the application deadline, check your Umail for an email called **ACTION REQUIRED: Learning Abroad Application Decision** to find out if you are **Accepted** to the Program.
2. Log into the online application portal using the instructions provided in the email to **Commit** or **Decline** your acceptance **within 3 business days!** **STUDENTS WHO FAIL TO COMMIT TO THEIR PROGRAM ARE SUBJECT TO FINANCIAL PENALTIES AND MAY LOSE THEIR PLACE IN THE PROGRAM.**

Applications are not considered complete until all pre-decision application steps are completed. Once you have completed the steps and the application deadline has passed, applications are reviewed by Faculty Directors and Learning Abroad. **Students will be notified by Learning Abroad through Umail of their application status.**

Initial Payment: The initial payment for all Learning Abroad Programs is \$500.00. This payment will be made using the instructions in this UAC Learning Abroad Application Packet. Once you are **committed** to your program, this payment is non-refundable unless Learning Abroad cancels your program, you decline your acceptance to the program, or you are not accepted into the Program to which you have applied. Your Learning Abroad Application will not be considered for admission to the program until the initial payment is received. By submitting the initial payment you agree to the [Withdrawal Penalties and Procedures](#) outlined in the UAC Learning Abroad Handbook.

Failure to Commit: If you fail to **commit** to your Program within 3 business days of **Acceptance**, your Application will be automatically withdrawn. To reinstate the Application, you must contact your Learning Abroad Coordinator. Reinstatements are considered on a case-by-case. If admission to the Program is competitive, your request for reinstatement may be denied. *Students who request to have their applications reinstated are subject to a \$50 Failure to Commit Penalty.* This fee will automatically be added to your final invoice for the program. The Failure to Commit Penalty is non-refundable, is separate from any other fees paid for your program, and does NOT apply to the billable program cost.

Late Applications- All Applications completed after the application deadline are considered on a case-by-case basis, and are subject to an additional, non-refundable \$100 fee. This fee will automatically be added to your final invoice for the program. The late fee is non-refundable, is separate from any other fees paid for your program, and does NOT apply to the billable program cost.

I understand that I am signing a legal document and I understand and agree to these terms.

Signature _____ Date _____

Part II: Learning Abroad Goals, Interests, & International Experience

Please provide information about why you are interested in Learning Abroad and what you hope to achieve by participating in your selected Program.

1. Application: Personal Statement- Please attach a 400-500 word personal statement describing how the Program suits your academic, professional, and personal goals. ***Your statement can be printed and attached to your application materials.***

2. Learning Abroad: Motivation(s)- What is your motivation for participating in Learning Abroad? Please place a checkmark next to any that apply.

- | | | |
|--|--|---|
| <input type="checkbox"/> Academic Advisor | <input type="checkbox"/> General Education Requirement | <input type="checkbox"/> Major Coursework |
| <input type="checkbox"/> Cross-cultural Experience | <input type="checkbox"/> Graduate School | <input type="checkbox"/> New Perspective |
| <input type="checkbox"/> Experience/Adventure | <input type="checkbox"/> Heritage Seeking | <input type="checkbox"/> Other |
| <input type="checkbox"/> Faculty | <input type="checkbox"/> Language | <input type="checkbox"/> Personal |
| <input type="checkbox"/> Family | <input type="checkbox"/> Location | <input type="checkbox"/> Resume |
| <input type="checkbox"/> Financial | | |

3. Learning Abroad: Discovery- How did you find out about this opportunity? Please place a checkmark next to any that apply.

- | | | |
|--|--|--|
| <input type="checkbox"/> Academic Advisor | <input type="checkbox"/> Learning Abroad Facebook | <input type="checkbox"/> Learning Abroad Twitter |
| <input type="checkbox"/> Classroom Visit | <input type="checkbox"/> Learning Abroad Information Session | <input type="checkbox"/> Learning Abroad YouTube |
| <input type="checkbox"/> Faculty Member | <input type="checkbox"/> Learning Abroad Instagram | <input type="checkbox"/> Other |
| <input type="checkbox"/> Family Member | <input type="checkbox"/> Learning Abroad Pinterest | <input type="checkbox"/> Parent |
| <input type="checkbox"/> Flat Screen | <input type="checkbox"/> Learning Abroad Tabling Event | <input type="checkbox"/> U of U Department |
| <input type="checkbox"/> Flyer | <input type="checkbox"/> Learning Abroad Tumblr | <input type="checkbox"/> New Student Orientation |
| <input type="checkbox"/> Friend | | <input type="checkbox"/> U of U Housing/Residence Hall |
| <input type="checkbox"/> General Web Search | | |
| <input type="checkbox"/> Learning Abroad 101 | | |

4. Learning Abroad: Priority- Which of the following would you rank as your **top priority** when selecting this Learning Abroad Program?

- | | | |
|---|---|--|
| <input type="checkbox"/> Academics | <input type="checkbox"/> Finances | <input type="checkbox"/> Personal |
| <input type="checkbox"/> Career Development | <input type="checkbox"/> Language Immersion | <input type="checkbox"/> Research Experience |
| <input type="checkbox"/> Community Engagement | <input type="checkbox"/> Other | |

5. Application: International Experience- Have you ever lived, traveled, or studied in another country? If yes, please describe the nature of the experience and the duration of your travel below.

Part III: Agreements and Signature Documents

Please place your initials on the line provided next to each statement. This confirms that you have read and understand the contents of each section. At the end of this document, you will be required to sign indicating that you agree to the terms outlined in this document.

_____ **Learning Abroad 101:** Learning Abroad wants to ensure that you understand the commitment that you are making to this program. All applicants are required to attend a short informational, one-time Learning Abroad 101 Session before their application will be considered complete. Learning Abroad 101 will cover the application process, cost structures, academics, and next steps. Learning Abroad will mark this requirement as complete after your attendance at a Learning Abroad 101 session has been recorded.

_____ **Budget Sheet Agreement:** The budget sheet posted on the UAC Learning Abroad website reflects the previous year's program cost and is only an **ESTIMATE** until you receive a final bill from the University of Utah. Although not anticipated, program costs may change due to fluctuation in currency exchange rates, tuition increases, contracted agencies, or number of participants. You will be notified by Umail if the University expects any price fluctuations greater than 10%. Please see the [UAC Learning Abroad Handbook](#) or contact your Learning Abroad Coordinator for more information.

_____ **Accommodations Request:** The University of Utah seeks to provide equal access to its programs, services, and activities. If you will need accommodations to complete this application and/or participate on a Learning Abroad Program, reasonable prior notice needs to be given to the [Center for Disability and Access](#). The Center for Disability and Access will then work with you and Learning Abroad to make arrangements for accommodations for completing this application and/or participating in a Learning Abroad Program. All written information in this application can be made available in alternative format with prior notification to the Center for Disability and Access at **Center for Disability and Access, 162 Olpin Union Building, 581-5020 (V/TDD), info@disability.utah.edu**.

_____ **UAC Learning Abroad Handbook & Policy Agreement:** Full information and policies for University of Utah (U of U) Learning Abroad Programs are available in the UAC [Learning Abroad Handbook](#). It is your responsibility to read this information in its entirety and understand the policies and procedures associated with your program. By completing this application, you agree to all of the terms outlined in the UAC Learning Abroad Handbook. If you are participating in a program associated with a host institution, provider organization, or affiliate, you will be expected to adhere to the disciplinary, dismissal, financial, and academic policies of your host(s) in addition to following U of U policies and procedures.

_____ **Notification of Travel Health Questionnaire & Health Clearance Form:** As part of the application process, travelers must complete two health forms to participate in a Learning Abroad Program. The **Learning Abroad: Travel Health Questionnaire** is completed online by the student after being accepted to the Program. The Office for Global Engagement Health Clearance Form is a document that is completed by an international travel clinic. These forms are completed **AFTER** you have been **Accepted** and you have **Committed** to a Learning Abroad Program. Both forms must be completed / submitted by April 1st. **Please be sure to make an appointment at the clinic BEFORE the due date.** These forms will **NOT** be considered as part of the admissions decision for a Learning Abroad Program, but will be reviewed only after acceptance to the Program. Additional information about this process will be available in the Post-decision Steps of your Program Application.

_____ **Conduct Record Check:** As part of the application process, Learning Abroad will forward your name to the UAC Dean of Students Office for review. While the existence of past sanctions is not necessarily grounds for disqualification, it is taken into account during the pre-departure process for all Learning Abroad Programs and provided to any third party entities associated with your program that request your conduct record. If there are questions or concerns about your review, you will be contacted through Umail. If you have questions or concerns about your conduct record, please contact the UAC Dean of Students Office. **There are no action steps for students in this process.** This process is initiated when you submit your Pre-decision Application Packet.

Umail, FERPA, and Communication Policy:

UMAIL

I understand that all email communication will be sent through my Umail account. I will check my Umail regularly and respond in a timely manner to important updates. Learning Abroad communicates with all students electronically. **All correspondence is sent through the University of Utah Umail system.** It is your responsibility to check Umail regularly for notifications from our office. If you choose to use an alternative email address, it is your responsibility to have Umail correspondence forwarded to the alternative email. Instructions on how to forward email from a Umail account can be found on the [UIT website](#).

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)

Learning Abroad receives inquiries from family members regarding your Learning Abroad Application and Program information. Learning Abroad cannot share information with anyone (regardless of your relationship) without your explicit permission. Consent is controlled through your University of Utah Campus Information Systems (CIS) account. **The steps to update your FERPA preferences are as follows:**

1. Go to the University of Utah homepage and click on the CIS icon at the bottom of the screen
2. Log in using your UNID and password
3. Scroll down to the student records section and click on **FERPA Consent to Release Form**.
4. Check the box that says "I give the University of Utah International Student & Scholar Services and Learning Abroad permission to release information maintained by their offices about my educational record information to myself and any individual(s) listed below with the appropriate PIN"
5. Add any individuals who are authorized to receive information about your account to the list and click **Save**.

More information can be found the [Office of the Registrar](#) at the University of Utah.

Visa and Passport Information

PASSPORT INFORMATION

You will need a passport to travel to different countries and to participate on a Learning Abroad Program. **It is your responsibility to ensure that your passport meets the requirements for travel and obtain a passport or renew your passport if it is not valid for at least six (6) months beyond your expected return date.** Detailed information on Passports and Visas can be found on our website or in the UAC Learning Abroad Handbook. Entry and exit requirements can differ depending on the issuing country of your passport. **Make sure that you research the regulations concerning the host country regulations for the country which issued your passport.**

- You can obtain a passport by [visiting a local administrative office](#).
 - You should apply **AT LEAST** one month before your scheduled departure date - however, you may need to apply earlier if you will also need a visa during your time abroad.
- If you already have a passport, verify that the expiration date will be valid for **at least six (6) months BEYOND your expected return date**.
 - Airlines and immigration officials check this when you travel.
 - If your passport does not meet the requirement, [renew](#) it immediately.

VISA INFORMATION

IT IS YOUR RESPONSIBILITY TO DETERMINE IF YOU NEED AN ENTRY VISA BASED ON THE ISSUING COUNTRY OF YOUR PASSPORT, AND ACQUIRE THE APPROPRIATE VISA FOR YOUR PROGRAM BEFORE DEPARTURE.

Not all destinations and programs require a visa. The University of Utah is unable to obtain a visa on your behalf. Expenses incurred as a result of visa and entry requirement issues are the responsibility of the student and are **NOT** included in your program fee. Visa requirements, fees, procedures, entry permission, and required documentation are established and enforced by the host country. Expenses incurred as a result of passport issues are the responsibility of the student.

Students who cannot participate in their program because they fail to hold a valid passport, obtain the correct visa, are

refused entry by immigration officers upon arrival, or are prohibited from boarding a flight, will be held to the standard withdrawal policies for Learning Abroad. More information regarding visas can be found in the UAC Learning Abroad Handbook. **If you require additional documentation or paperwork as part of your Visa application, it is your responsibility to make an appointment with your Learning Abroad Coordinator at least two weeks in advance.**

NON-U.S. PASSPORT HOLDERS

Students who are not U.S. citizens, or will not be traveling with a US-American passport, may be subject to different (and sometimes stricter) visa and entry requirements than US-American citizens and are responsible for researching entry requirements for the issuing country of their passport.

INTERNATIONAL STUDENTS

The University of Utah Learning Abroad Office is NOT responsible for ensuring that you remain in active immigration/visa status in South Korea or the United States. It is the responsibility of the student to understand the regulations for their specific visa. In addition to obtaining a visa to visit the host destination(s) for your Learning Abroad program, you may need to meet certain requirements to re-enter the South Korea or the United States. For information on these requirements, contact Alexis Choi, Enrollment Coordinator at alexis.choi@utah.edu or visit her office in the Student Affairs Suite. More information regarding visas can be found in the UAC Learning Abroad Handbook.

Withdrawal Penalty Policy & Student Withdrawal Steps: By committing to a Learning Abroad Application, all applicants agree to the **full text** of the Learning Abroad Withdrawal Penalties and Procedures available in the UAC Learning Abroad Handbook. This is especially important, as financial penalties and billing, as well as schedules for withdrawing and adding/dropping classes for Learning Abroad Programs are different from regular on-campus activities or courses at the University of Utah. **Penalties for withdrawing may apply as soon as you commit to this application. If you withdraw from your Learning Abroad Program after being approved or nominated, or you are disqualified for any reason, you may be responsible for 100% of the total program cost, which is a financial commitment in addition to the initial payment submitted with your application.** To calculate the withdrawal penalties for your program, see the chart below. Estimated billable and non-billable expenses can be found in the *Budget Sheet*.

Term of Program	\$500 is non-refundable (\$400 is non-refundable for Global Health programs) Beginning when you commit to the program by submitting the Commitment Form	50% of the billable program cost is non-refundable starting on	75% of the billable program cost is non-refundable starting on	100% of the billable program cost is non-refundable starting on
Summer		03/21/2017	04/01/2017	04/07/2017

Please note, if you are **NOT** Approved or Nominated for the program by Learning Abroad, you will receive a full refund of the initial program payment submitted with your online application.

Before withdrawing from your program, review the Withdrawal Penalty Policy. The process for withdrawing from a program depends on the status of your application. It is your responsibility to withdraw from any classes in which you have enrolled. Failure to withdraw from classes could result in a failing grade or permanent mark on your transcript. **You will continue to accrue withdrawal penalties until you follow the Student Withdrawal Steps. Notifying your Faculty Director or another University of Utah office will NOT withdraw you from the program.** Within 10 business days of receiving your withdrawal, Learning Abroad will email you an official calculation of withdrawal penalties sent to your Umail account. **The date of your withdrawal is determined by the date and time on which you complete the process:**

- **Pre-Decision Applicants:** Contact your Learning Abroad Coordinator by email to withdraw your application.

- **Post-Decision Applicants:** Submit an online withdrawal form through the link provided in the UAC Learning Abroad Handbook.

By signing and initialing this document, I confirm that I have read, understand and agree to the terms listed above. I understand that it is my responsibility to complete any steps indicated satisfactorily and that my failure to do so may impact my eligibility for this Program. ***I understand that I am signing a legal document and I understand and agree to these terms.***

Signature _____ Date _____

Part II: Statement of Understanding & Media Agreement

This Statement of Understanding and Agreement (the "Agreement") must be completed in order to participate in the activities associated with this Learning Abroad Program (the "Program"). I, the person signing this Agreement, am the Participant named in the Learning Abroad application. By signing this Agreement, I am: 1) authorizing the University to release my student information as necessary to facilitate the Program; 2) confirming my knowledge of the Program, its expectations and its associated risks; 3) confirming my knowledge of travel advisories for the destination of my Program; 4) confirming my obligations regarding health and health insurance; and, 5) waiving and releasing the University from liability relating to my participation in the Program.

Media Release

I understand that the University of Utah, affiliates, and on-site partners often take photo and video footage during Learning Abroad Programs. Additionally, travelers often submit visual and written materials to Learning Abroad for a variety of purposes. These materials are used for the purposes of presentations, videos, social media, promotion, websites, events, print and digital publications, contests, and other materials that are available to the public.

By submitting materials to the University of Utah, I understand that I am providing a license to of the University of Utah to use my materials without charge as seen fit in perpetuity and that my original submission will not be returned. I understand that, by submitting this application, I grant permission for all submitted print, written, or digital materials to be used in University of Utah publications, websites, presentations, videos and other marketing initiatives. To the best of my knowledge, the materials I submit are/will be/were original materials associated with a University of Utah Learning Abroad Program and that I will gain permission from any human subjects featured in my materials. I understand that these materials may be used in print and digital media, along other formats, and may or may not give me credit as the creator.

If this material is submitted as part of any contest or scholarship competition, whether or not I am a winner of any contest or scholarships, these materials may be used by the University of Utah. If a social media platform is used as a part of the materials submitted, I agree to allow the University of Utah to share these materials with the public, use my handle or hash tag, and highlight these materials in print and digital forums.

Some information on social media forums is available to the public. The University of Utah does not control the security of these sites, the account terms, or the privacy settings of your account. It is the responsibility of the traveler to ensure that the account settings for any social media accounts associated with these materials protect your identity and personal information. Information about privacy and account settings can be found on the website of the entity hosting the social media site.

I understand that if I wish to remove such materials from any public platform, I must send a written request to Learning Abroad, by sending an email to: learningabroad@utah.edu. Learning Abroad cannot guarantee that all submitted content will be removed from all print and digital platforms at the University of Utah. Learning Abroad will make a good-faith effort to accommodate all written requests in a timely manner.

RELEASE OF APPLICATION AND STUDENT INFORMATION

By signing this agreement, I am authorizing the University of Utah to release the information in my Learning Abroad Application with agencies responsible for facilitating the program such as, but not limited to, other university offices and external entities (affiliates, travel agents, and partner institutions), and government entities (Department of State, embassies, and consulates). Learning Abroad respects students' privacy and will not sell information, nor share information with any agency that does not present a programmatic need.

I understand that Learning Abroad will share both information I provide, as well as information collected from Campus Information Services (CIS). This includes, but is not limited to, major, minor, GPA, matriculation status, year in school, graduation date, enrollment, address, phone, UNID, email, date of birth, name, campus, emergency contact information, residency status, citizenship, passport information, U.S. or South Korean visa status, transcripts, university conduct records, travel plans, flight information, and the *Learning Abroad Travel Health Questionnaire* and *Health Clearance Form* (including all supporting documentation).

KNOWLEDGE OF PROGRAM, POLICIES AND EXPECTATIONS

By signing this agreement, I acknowledge and agree that I have received detailed information regarding the Program, have had the opportunity to ask questions regarding the Program, and that I am familiar with the curriculum and the activities which take place in the Program.

I have read and understand the policies and information pertaining to learning abroad programming through the University of Utah including but not limited to the Student Code.

I understand and agree that during this Program I will be under the supervision of the University Program coordinator, and specifically agree to comply with all reasonable directions and instructions by the coordinator during the course thereof. This includes compliance with travel safety guidelines and precautionary measures covered in the Program orientation. I agree and understand that violation of Program rules or regulations set by the coordinator and/or the Student Code (Policy 6-400) will be grounds for immediate dismissal from the Program and the immediate return to the United States or South Korea at my own expense.

TRAVEL ADVISORIES

I acknowledge that the following links are available to me for information regarding any applicable State Department Advisories relating to country(ies) in which the Program will occur:

- **US Department of State**
 - <https://travel.state.gov/content/passports/en/country.html>
- **Overseas Security Advisory Council (OSAC) Crime and Safety Report**
 - <https://www.osac.gov/Pages/ContentReports.aspx?cid=2>
- **University of Utah Learning Abroad Safety Information**
 - Found on page 41 of the [Learning Abroad Handbook](#)
- **Korean Ministry of Foreign Affairs**
 - <https://www.0404.go.kr/dev/main.mofa>

I understand that it is my responsibility to read these materials carefully and follow the instructions provided. I have read the information at the links provided above, along with any advisories (if applicable). I am aware of the risks discussed in the advisories, and, by participating in the Program, have assumed any risks relating to the advisories. I will periodically review these links for updated travel information in order to help me mitigate common travel risks.

HEALTH CONDITION AND INSURANCE

I affirmatively state and agree that I do not have any medical conditions that would prevent my participation in the Program.

I understand that I am required to have the University of Utah's comprehensive International Medical and Security Evacuation Insurance plan for this Program.

I agree to complete the *Learning Abroad Travel Health Questionnaire* and *Health Clearance Form* in the post-decision phase of my Learning Abroad Application.

ASSUMPTION OF RISK, SAFETY AGREEMENT, WAIVER, RELEASE AND INDEMNIFICATION

I understand and acknowledge that there are specific risks associated with learning abroad, including risks related to travel hazards, terrain, weather, eating, and sleeping arrangements, and other circumstances. I freely and voluntarily participate in the Program with the knowledge of the danger involved and hereby agree to assume and accept any and all risk of injury or death.

I understand and acknowledge that the University of Utah is not an insurer of my behavior, actions or participation in the Program, and that the University assumes no liability whatsoever for personal injuries that may happen to me or damage that may happen to my property or injuries or property damage to third persons that may arise out of my participation in the Program activities.

I hereby agree to release, waive, covenant not to sue, indemnify and hold harmless the University, and all of their officers, employees and agents (collectively the \"Releasees\") from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me or loss or damage to any property belonging to me arising out of or related to my participation in the Program, and excepting only such loss, damage or injury as may be caused by the sole negligence of any Releasee.

I agree that Utah shall be the site of any lawsuit arising out of or related to my participation in the Program and that this Agreement will be governed by and construed in accordance with the laws of the State of Utah, without application of any principles of choice of law.

If any portion of this Agreement is held to be invalid by a court of law, I agree that all the remaining portions shall, notwithstanding, continue in full force and effect.

I ACKNOWLEDGE THAT I AM EIGHTEEN (18) YEARS OF AGE OR OLDER, THAT I HAVE CAREFULLY READ THIS AGREEMENT AND THAT I FULLY UNDERSTAND ITS CONTENT AND REQUIREMENTS. I AM AWARE THAT THIS AGREEMENT IS A CONTRACT BETWEEN ME AND THE UNIVERSITY OF UTAH AND INCLUDES A RELEASE OF LIABILITY. I UNDERSTAND THAT MY ELECTRONIC APPROVAL OF THIS DOCUMENT HAS THE SAME LEGAL EFFECT AS A WRITTEN SIGNATURE. I SIGN AND APPROVE THIS AGREEMENT OF MY OWN FREE WILL AND UNDERSTAND THAT IT WILL BE BINDING ON ME, MY HEIRS AND MY LEGAL REPRESENTATIVES.

Please contact Learning Abroad at +1.801.581.5849 or learningabroad@utah.edu with any questions or concerns. *I understand that I am signing a legal document and I understand and agree to these terms.*

Signature _____ Date _____

Part III: Acknowledgement of Student Responsibilities

Learning Abroad Programs are designed to enhance and broaden your college experience. While learning abroad is an opportunity filled with excitement and fun, it also entails taking personal responsibility for certain aspects of participation. Listed below are some of the responsibilities you will be required to undertake as part of your Learning Abroad Program.

1. Administrative Responsibilities

- Reading and understanding all program information, correspondence, and policies provided in written, verbal, and electronic form, including information in the UAC Learning Abroad Handbook.
- Carrying out the tasks required of program participants by the established deadlines.
- Securing a passport that meets standard travel requirements, obtaining a visa (if necessary), and ensuring that you meet all entry and exit requirements of the host country.

2. Academic Responsibilities

- Ensuring that all pre-requisites and eligibility requirements are fulfilled before departure.
- Completing all academic work during the given time period, meeting with an academic advisor to obtain course pre-approvals, and confirming that your selected Program will satisfy graduation requirements.
- Attending all pre-departure orientation meetings and completing the online orientation program.
- Educating yourself about the host country.

3. Conduct Responsibilities

- Following the Learning Abroad student conduct policies and complying with the [University's Student Code Policy 6-400](#) and [Policy 10-003 on Field Trips](#).
- Behaving in a manner respectful of the foreign culture, hosts, and academic standards.

4. Health & Safety Responsibilities

- Completing and submitting the *Learning Abroad Health Questionnaire* and the *Office for Global Engagement Health Clearance Form*, obtaining the appropriate travel immunizations, and following any healthcare advice provided by medical professionals.
- Confirming that your prescription medications will be legally available in the host country.
- Reading and understanding all travel advisories or warnings and the OSAC Crime and Safety Report for countries to be visited and assuming responsibility for your personal safety.
- Following the health and safety tips provided in the UAC Learning Abroad Handbook.

5. Financial Responsibilities

- Meeting financial obligations of the program and complying with payment deadlines and financial aid instructions (if applicable).
- Paying all fees and personal expenses incurred while abroad.

Students who do not fulfill these obligations may be dismissed from the program, sent home at their own expense, and fail to receive academic credit. Please contact Learning Abroad at +1.801.581.5849 or learningabroad@utah.edu with any questions or concerns. ***I understand that I am signing a legal document and I understand and agree to these terms.***

Signature _____ Date _____

Part IV: Participation Requirements for Learning Abroad

University of Utah Learning Abroad Programs are intense, unique experiences conducted in a variety of environments. Travelers will participate in activities and function in environments different from those available on our campus. Listed below are some of the activities that you may be required to undertake as part of your Learning Abroad Program. **If you have concerns about participating in any of these or similar activities, please contact our office immediately. While schools and institutions abroad are not obligated to create accessible facilities or environments, we may be able to provide certain accommodations with sufficient time and advance planning.** This list is not exhaustive, and additional standards may apply. **To participate in a Learning Abroad Program, travelers are expected to:**

1. Travel to and within the host country and city by plane, bus, or other transport independently and without assistance.
2. Reside in program housing.
3. Live in the host country climate and environment.
4. Eat the diet and food of the host country.
5. Walk long distances in a variety of conditions including uneven streets, dirt paths, and other surfaces.
6. Climb stairs without the assistance of an elevator or escalator.
7. Access classrooms and other facilities.
8. Sit at a desk or in other environments for long periods of time.
9. Handle the emotional and psychological rigors of living in an unfamiliar, unpredictable, and potentially stressful environment.
10. Use local, public transportation and group transportation independently and without assistance.
11. Travel with required medications legally in the host country.
12. Store / self-administer medications and manage health conditions without assistance.
13. Read and write without assistance.
14. Complete tests, readings, and assignments without assistance or additional accommodations.
15. Carry luggage without assistance for long distances, on a variety of surfaces, and up/down flights of stairs.
16. Follow instructions before departure and during the program.

In some programs, additional activities may be required. These may include, but are not limited to:

1. Swimming / diving
2. Hiking / climbing
3. Horseback riding

Travelers who are unable to engage in these and similar activities without assistance may not be able to meet the requirements of one or more Learning Abroad opportunities. If you have questions or concerns about these requirements, contact Learning Abroad. The University of Utah seeks to provide equal access to its programs, services and activities for people with disabilities. If you will need accommodations, reasonable prior notice needs to be given to the Center for Disability and Access, 162 Olpin Union Building, by emailing info@disability.utah.edu or calling +1.801-581-5020. The Center for Disability and Access will work with you, Learning Abroad, and the instructor to make arrangements for accommodations where available and appropriate. To obtain accommodations on a Learning Abroad Program, you must be registered with the Center for Disability and Access. If you are not currently registered, contact the Center for Disability and Access. Keep in mind that, due to differing environments, you may need accommodations or assistance abroad that you may not typically need in the United States. More information for travelers with disabilities can be found in the UAC Learning Abroad Handbook.

Please contact Learning Abroad at +1.801.581.5849 or learningabroad@utah.edu with any questions or concerns. ***I understand that I am signing a legal document and I understand and agree to these terms.***

Signature _____ Date _____

Part V: UAC Learning Abroad Initial Payment Instructions

The initial payment for all Learning Abroad Programs is \$500.00. All applications completed after the application deadline are considered on a case-by-case basis, and are subject to an additional, non-refundable \$100 late fee that will be due at the time of final payment. The non-refundable \$100 late fee does not go towards the cost of the program. Students who complete an application after the application deadline are also held to the Withdrawal Penalty Policy. You can submit your initial payment using the following instructions:

1. Payment due February 8, 2017.
2. Funds should be remitted in US Dollars, but can be sent from a KRW account.
3. You should work directly with your bank to ensure that **after fees** the University receives the US dollar amount listed above.
 - a. If funds are sent from a KEB Hana bank most fees are eligible to be waived.
4. Please send funds to:
 - a. Bank: KEB Hana Bank
Bank Swift #: KOEXKRSE
Account Title: University of Utah Asia Campus
Account Number: 650-009488-512
Address: Korea Exchange Bank (KEB)
Songdo Financial Center Branch
23 Haedodi-ro 120 beon-gil
Yeonsu-gu, Incheon, South Korea 21995
5. Please include your UNID (student #) and name as the payer name (송금인)
6. All payments made after February 8, 2017 are subject to a \$100 non-refundable late fee.
7. If you have any questions about this document, please contact the [UAC Financial Director](#).